

*Authority Budget of:*

*Adopted*

*Hamilton Township Municipal Utilities Authority*

**State Filing Year**

**2021**

*For the Period:*

*September 1, 2021*

*to*

*August 31, 2022*

*Adopted*  
**APPROVED COPY**  
*7/15/2021*

[www.htmua.com](http://www.htmua.com)

Authority Web Address



LOCAL GOVT SERVICES  
2021 JUN 14 PM 2:19

*Division of Local Government Services*

**2021 (2021-2022) AUTHORITY BUDGET**

**Certification Section**

2021 (2021-2022)

**Hamilton Township Municipal Utilities Authority**

**AUTHORITY BUDGET**

FISCAL YEAR: FROM September 1, 2021 TO August 31, 2022

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D Cwert CPA, RMA Date: 7/21/2021

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D Cwert CPA, RMA Date: 8/17/2021


# 2021 (2021-2022) PREPARER'S CERTIFICATION

## Hamilton Township Municipal Utilities Authority **AUTHORITY BUDGET**

**FISCAL YEAR:** FROM: 09/01/2021 TO: 08/31/2022

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Nancy Camey		
Title:	Deputy Executive Director		
Address:	6024 Ken Scull Avenue Mays Landing NJ 08330		
Phone Number:	609 625-1872	Fax Number:	609 625-0855
E-mail address	<a href="mailto:ncamey@htmua.com">ncamey@htmua.com</a>		




# 2021 (2021-2022) APPROVAL CERTIFICATION

## Hamilton Township Municipal Utilities Authority AUTHORITY BUDGET

FISCAL YEAR: FROM: 09/01/2021 TO: 08/31/2022

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Hamilton Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 9th day of June, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Francis A. Tomasello		
Title:	Secretary		
Address:	6024 Ken Scull Avenue, Mays Landing NJ 08330		
Phone Number:	(609) 625-1872	Fax Number:	(609) 625-855
E-mail address	ftomasello@htmua.com		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.htmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

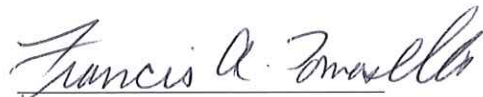
- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance  
Title of Officer Certifying compliance

Francis A. Tomasello  
Secretary

Signature





# 2021 (2021-2022) AUTHORITY BUDGET RESOLUTION

## Hamilton Township Municipal Utilities Authority

**Important --The Amounts on this page need to agree with budget pages F-1 and CB-3. Fill these amounts in after you finalize the amounts on pages F-1 and CB-3. Re-check before this resolution is adopted**

**FISCAL YEAR: FROM: 09/01/2021 TO: 08/31/2022**

WHEREAS, the Annual Budget and Capital Budget for the Hamilton Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2021 and ending, August 31, 2022 has been presented before the governing body of the Hamilton Township Municipal Utilities Authority at its open public meeting of June 9, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,289,150, Total Appropriations, including any Accumulated Deficit if any, of \$6,534,965 and Total Unrestricted Net Position utilized of \$245,815; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,625,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,100,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Hamilton Township Municipal Utilities Authority, at an open public meeting held on June 9, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Hamilton Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2021 and ending, August 31, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Hamilton Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on August 11, 2021.

Francis A. Tomasello  
 (Secretary's Signature)

06/09/2021  
 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Mary Jo Coutts	X			
Lucas MacFarlane	X			
Janet Nickels	X			
Francis Tomasello	X			
Jennie Ayres	X			
Warren G. Nelson				

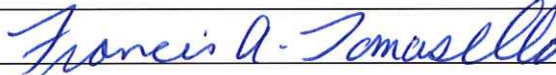
# 2021 (2021-2022) ADOPTION CERTIFICATION

## Hamilton Township Municipal Utilities Authority AUTHORITY BUDGET

FISCAL YEAR: FROM: 09/01/2021 TO: 08/31/2022

**Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Hamilton Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 11th day of, August, 2021.

Officer's Signature:			
Name:	Francis A. Tomasello		
Title:	Secretary		
Address:	6024 Ken Scull Avenue, Mays Landing NJ 08330		
Phone Number:	609 625-1872	Fax Number:	609 625-0855
E-mail address	ftomasello@htmua.com		

# 2021 (2021-2022) ADOPTED BUDGET RESOLUTION

This resolution is for Adoption of the Budget Only Don't use for introduction of the Budget

Note Fill in the name of Each Commissioner and indicate their recorded Vote

## Hamilton Township Municipal Utilities Authority

FISCAL YEAR: FROM: 09/01/2021 TO: 08/31/2022

WHEREAS, the Annual Budget and Capital Budget/Program for the Hamilton Township Municipal Utilities Authority for the fiscal year beginning September 1, 2021 and ending, August 31, 2022 has been presented for adoption before the governing body of the Hamilton Township Municipal Utilities Authority at its open public meeting of August 11, 2021; and

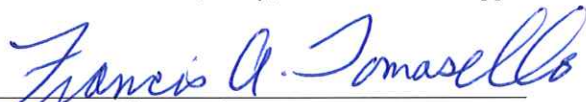
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 6,289,150, Total Appropriations, including any Accumulated Deficit, if any, of \$6,534,965 and Total Unrestricted Net Position utilized of \$245,815; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,625,000 and Total Unrestricted Net Position planned to be utilized of \$1,100,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Hamilton Township Municipal Utilities Authority, at an open public meeting held on August 11, 2021 that the Annual Budget and Capital Budget/Program of the Hamilton Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2021 and, ending, August 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
(Secretary's Signature)

08/11/21  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Mary Jo Coutts	X			
Lucas MacFarlane	X			
Janet Nickels	X			
Francis Tomasello	X			
Jennie Ayres	X			
Warren G. Nelson				



**2021 (2021-2022) AUTHORITY BUDGET**

**Narrative and Information Section**

# 2021 (2021-2022) AUTHORITY BUDGET MESSAGE & ANALYSIS

## Hamilton Township Municipal Utilities Authority AUTHORIT-Y BUDGET

FISCAL YEAR: FROM: 09/01/2021 TO: 08/31/2022

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

### Revenues:

- *The FY 2021/2022 Operating Budget reflects an increase to the base water rate of 25¢ per service unit per month and a decrease of 25¢ to the base sewer rate per service unit per month. The adjustment to the rate schedule is necessary to address future capital needs that are expected to be primarily water related.*
- *Anticipated Revenue from Prior Year Collections was decreased based on expected demand for payment plans by delinquent customers. The expected result is a higher accounts receivable balance.*
- *The FY 2021/2022 Budget reflects a significant decrease in investment interest as the rates of return have declined. The Authority also anticipates less available funds for investment.*
- *Revenues from Water and Sewer Penalties are expected to be lower as staff expects the suspension of penalty assessments during the fall of 2020 due to the COVID-19 Pandemic.*

### Expenses:

- *Office Expense is expected to increase due to the additional licenses purchased for the migration to Office 365.*
- *Insurance and Bonds were increased based on actual 2020/2021 experience.*
- *Legal Fees were increased based on actual 2020/2021 experience.*
- *The Employer Contribution to PERS was increased based on both 2020/2021 experience and the increase in the number of operations staff.*
- *Operations Health Insurance costs have decreased by ~ 9%. One additional staff member opted out of health insurance coverage. Based on the past five years' experience, a 2.5% increase to annual premiums is anticipated.*
- *Laboratory Services were decreased as the NJDEP required testing for FY 2020/2021 does not call for Lead & Copper Testing.*
- *Laboratory Services for WTMUA were decreased as the NJDEP required testing for FY 2020/2021 does not call for Lead & Copper Testing.*
- *Purchase of Equipment Costs are projected to increase by ~ 25% due to the purchase of a small (portable) sewer jetter to address residential stoppages.*
- *Operations Computer Hardware costs are anticipated to increase by 15% for the purchase of additional licenses for Office 365 for the Operations Staff.*



- *Repairs Sewer Expenses were increased for additional consulting fees related to project / repair work.*
- *Increases to GIS / Asset Management are anticipated for the purchase of additional licenses related to the Asset Management Program*

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **(Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues).**

*The region was recovering from the economic downturn when the COVID-19 Pandemic forced the closure of all casinos and other non-essential businesses. The Authority has closed to the public and suspended the assessment of penalties on past due account balances. In consideration of the impact on the rate payers, the Authority elected to offset an increase in water base rates with a decrease in sewer base for FY 2021/2022. Assessment of Penalties is not expected to resume until the middle of FY 2022. Investment income is expected to be lower as the rate of return is lower and less unrestricted net assets will be available to invest.*

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

*Unrestricted Net Assets will be used to fund the Municipal Appropriation and to fund Capital Projects not funded through the Renewal and Reserve Appropriation.*

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). *For the past twelve years, the Authority has provided an appropriation of funds to assist the Township with budgetary challenges. The FY 2021/2022 reflects an appropriation of \$245,815.*

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?**

*The Fiscal Year 2021-2022 Budget does not reflect a deficit from Operations.*

*A small surplus of 1,815,779.84 is reflected in the unrestricted net assets on the Authority's FY 2019 Audited Financials (Latest Completed Audit) due to the required recording of the Authority's portion of its unfunded pension and post retiree health benefit liabilities under GASB 68 and GASB 75. If these liabilities were not recorded, the Authority's unrestricted net position would be substantially higher at \$5,832,607.84. The Authority intends to continue paying its annual contractually required contribution to the Division of Pensions and its monthly Post Retiree Health Benefit Premiums. The annual pension contribution contains an amount to address the unfunded accrued liability. The Authority will also continue to monitor the investments held by the State Division of Pensions and any proposed legislative changes to the Pension System that affect the net pension liability and post retiree health benefit liability. If or when the Authority is informed that it must pay these unfunded pension liabilities, it will then address how the liabilities will be funded and the impact on its rates.*

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same") *See Attached Approved and Proposed Rate Schedules.*



## AUTHORITY CONTACT INFORMATION 2021 (2021-2022)

Please complete the following information regarding this Authority. **All** information requested below must be completed.

<b>Name of Authority:</b>	Hamilton Township Municipal Utilities Authority		
<b>Federal ID Number:</b>	22-1814464		
<b>Address:</b>	6024 Ken Scull Avenue		
<b>City, State, Zip:</b>	Mays Landing	NJ	08330
<b>Phone: (ext.)</b>	609 625-1872	<b>Fax:</b>	609 625-0855

<b>Preparer's Name:</b>	Nancy Camey		
<b>Preparer's Address:</b>	6024 Ken Scull Avenue		
<b>City, State, Zip:</b>	Mays Landing	NJ	08330
<b>Phone: (ext.)</b>	609 625-1872	<b>Fax:</b>	609 625-0855
<b>E-mail:</b>	<a href="mailto:ncamey@htmua.com">ncamey@htmua.com</a>		

<b>Chief Executive Officer:(1)</b>	Stephen R. Blankenship		
<b>(1) Or person who performs these functions under another Title</b>			
<b>Phone: (ext.)</b>	609 625-1872	<b>Fax:</b>	609 625-0855
<b>E-mail:</b>	<a href="mailto:srbship@htmua.com">srbship@htmua.com</a>		

<b>Chief Financial Officer(1)</b>	Nancy Camey		
<b>(1) Or person who performs these functions under another Title</b>			
<b>Phone: (ext.)</b>		<b>Fax:</b>	
<b>E-mail:</b>	<a href="mailto:ncamey@htmua.com">ncamey@htmua.com</a>		

<b>Name of Auditor:</b>	Nancy Sbrolla		
<b>Name of Firm:</b>	Ford – Scott Associates LLC		
<b>Address:</b>	1535 Haven Avenue		
<b>City, State, Zip:</b>	Ocean City	NJ	08226
<b>Phone: (ext.)</b>	(609) 399-6333	<b>Fax:</b>	(609) 399-3710
<b>E-mail:</b>	<a href="mailto:NSbrolla@ford-scott.com">NSbrolla@ford-scott.com</a>		



# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Hamilton Township Municipal Utilities Authority

FISCAL YEAR: FROM: 09/01/2021 TO: 08/31/2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2019 or 2020**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 23
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2019 or 2020**) Transmittal of Wage and Tax Statements: 960,973.19
- 3) Provide the number of regular voting members of the governing body: 5 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (*Regional Authorities may have more than 7 members*)) s per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 2 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No. If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No

*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2). The Board's salary range is set by Township Ordinance. The Board sets the actual salary within that range. The Executive Director, Deputy Executive Director and Licensed Operator receive annual performance evaluations.**



*The Board determines / negotiates compensation based on individual performance, changes in cost of living and industry standards. Non-Aligned staff personnel receive annual increases based on performance evaluations and aligned (union) personnel receive annual increases based on negotiated contractual schedules.*

- 11) Did the Authority pay for meals or catering during the current fiscal year? **Yes** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed. \$400.00 was spent on the Employee Appreciation Gift Cards luncheon in December 2020. \$840.00 was spent on a retirement dinner for the Executive Director who will retire on June 30, 2021.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **No travel expenses were reimbursed during the past year.** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
  - a. First class or charter travel **No**
  - b. Travel for companions **No**
  - c. Tax indemnification and gross-up payments **No**
  - d. Discretionary spending account **No**
  - e. Housing allowance or residence for personal use **No**
  - f. Payments for business use of personal residence **No**
  - g. Vehicle/auto allowance or vehicle for personal use **Yes – The Executive Director's position requires him to be on call 24hrs per day / 7 days per week. His contract allows for a 2009 Ford Escape for both business and personal use.**
  - h. Health or social club dues or initiation fees **No**
  - i. Personal services (i.e.: maid, chauffeur, chef) **No***If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No.** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **N/A** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No.** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No.** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*



*(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**Hamilton Township Municipal Utilities Authority**

**FISCAL YEAR: FROM: 09/01/2021 TO: 08/31/2022**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Hamilton Township Municipal Utilities Authority  
August 31, 2022

For the Period #####

A B C D E F G H I J K L M N O P Q R S T

Position (Can Check more than 1 Column for each person) Reportable Compensation from Authority (W-2/ 1099)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Total	Estimated amount of other compensation from Authority (W-2/ 1099)		Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
																Other (auto allowance, expense payment in lieu of health benefits, etc.)	Estimated amount of other compensation from Authority (health benefits, pension, etc.)		
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense payment in lieu of health benefits, etc.)	Estimated amount of other compensation from Authority (health benefits, pension, etc.)	Estimated amount of other compensation from Authority (health benefits, pension, etc.)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities					
1	Stephen R. Blankenship	Executive Director	40		X			\$ 143,888		\$ 1,482	\$ 22,806	\$ 168,176		\$ 168,176					
2	Nancy Carney	Deputy Executive Dir	40		X			83,217		0	16,954	100,171		100,171					
3	Jennie C. Ayres	HTMUA Board Member			X			2,500		0	0	2,500	62,134	64,634					
4	Mary Jo Coutts	HTMUA Board Member			X			2,500		0	0	2,500	6,000	8,500					
5	Lucas MacFarlane	HTMUA Board Member			X			2,500		0	0	2,500	0	2,500					
6	Janet Nickels	HTMUA Board Member			X			440		0	0	440	0	440					
7	James Sacchinelli	HTMUA Board Member				X		2,500		0	0	2,500	78,860	81,360					
8	Francis Tomasello	HTMUA Board Member					X	2,500		0	0	2,500	11,514	14,014					
9								0		0	0	0	0	0					
10								0		0	0	0	0	0					
11								0		0	0	0	0	0					
12								0		0	0	0	0	0					
13								0		0	0	0	0	0					
14								0		0	0	0	0	0					
15								0		0	0	0	0	0					
Total:										\$ 240,045	\$ -	\$ 1,482	\$ 39,760	\$ 281,287	\$ 158,508	\$ -	\$ 439,795		

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity



# Schedule of Health Benefits - Detailed Cost Analysis

Hamilton Township Municipal Utilities Authority  
 For the Period September 1, 2021 to August 31, 2022

If Not Applicable X this box Below

	Annual Cost		# of Covered Members (Medical & Rx) Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget						
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage	3	\$ 13,200	\$ 39,600	3	\$ 12,850	\$ 38,550	\$ 1,050	2.7%
Parent & Child	1	23,800	23,800	1	23,250	23,250	550	2.4%
Employee & Spouse (or Partner)	4	25,800	103,200	4	25,200	100,800	2,400	2.4%
Family	5	36,700	183,500	6	35,800	214,800	(31,300)	-14.6%
Employee Cost Sharing Contribution (enter as negative - ;)			(56,800)			(67,500)	10,700	-15.9%
<b>Subtotal</b>	<b>13</b>		<b>293,300</b>	<b>14</b>		<b>309,900</b>	<b>(16,600)</b>	<b>-5.4%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - ;)								#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage	4	3,300	13,200	2	3,120	6,240	6,960	111.5%
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative - ;)								#DIV/0!
<b>Subtotal</b>	<b>4</b>		<b>13,200</b>	<b>2</b>		<b>6,240</b>	<b>6,960</b>	<b>111.5%</b>
<b>GRAND TOTAL</b>	<b>17</b>		<b>\$ 306,500</b>	<b>16</b>		<b>\$ 316,140</b>	<b>\$ (9,640)</b>	<b>-3.0%</b>

Is medical coverage provided by the SHBP (Yes or No)?	Yes or No
Is prescription drug coverage provided by the SHBP (Yes or No)?	Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**



# Schedule of Accumulated Liability for Compensated Absences

Hamilton Township Municipal Utilities Authority

For the Period September 1, 2021 to August 31, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

**X** Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Stephen R. Blankenship	126.5	\$ 20,900			X
Pamela Burke	27	2,908		X	
Nancy Carney	125	14,715			X
Michelle McCall	44	4,098		X	
John Ballard	16	1,848	X		
Richard Cook	26	4,374	X		
Jeffrey Falciano	9	1,041		X	
Andrew Liepe	58	7,625	X		
Larry Lockwood	12	1,992	X		
Jonathan Moratelli	1.5	309	X		
Ryan Noll	16	2,122	X		
Thomas Veach	126	6,934	X		
Charles Wagner	15	3,321		X	
Kevin Yaccarino	31	3,266	X		
<b>Total liability for accumulated compensated absences at beginning of current year</b>		<b>\$ 75,453</b>			

The total Amount Should agree to most recently issued audit report for the Authority



**2021 (2021-2022) AUTHORITY BUDGET**

**Financial Schedules Section**

**SUMMARY**

Hamilton Township Municipal Utilities Authority  
September 1, 2021 to August 31, 2022

For the Period

	FY 2022 Proposed Budget						FY 2020 / 2021 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	N/A	N/A	N/A	N/A			
	Total All Operations					All Operations			
<b>REVENUES</b>									
Total Operating Revenues	\$ 2,881,600	\$ 3,256,000	\$ -	\$ -	\$ -	\$ 6,137,600	\$ 95,250	1.6%	
Total Non-Operating Revenues	82,540	69,010	-	-	-	151,550	(42,998)	-22.1%	
Total Anticipated Revenues	2,964,140	3,325,010	-	-	-	6,289,150	52,252	0.8%	
<b>APPROPRIATIONS</b>									
Total Administration	424,600	321,000	-	-	-	745,600	38,400	5.4%	
Total Cost of Providing Services	1,694,270	2,294,830	-	-	-	3,989,100	83,040	2.1%	
Total Principal Payments on Debt Service in Lieu of Depreciation	181,751	126,644	-	-	-	308,395	5,344	1.8%	
Total Operating Appropriations	2,300,621	2,742,474	-	-	-	5,043,095	126,784	2.6%	
Total Interest Payments on Debt	22,187	21,816	-	-	-	44,003	(3,594)	-7.6%	
Total Other Non-Operating Appropriations	752,920	694,947	-	-	-	1,447,867	(70,938)	-4.7%	
Total Non-Operating Appropriations	775,107	716,763	-	-	-	1,491,870	(74,532)	-4.8%	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	3,075,728	3,459,237	-	-	-	6,534,965	52,252	0.8%	
Less: Total Unrestricted Net Position Utilized	111,588	134,227	-	-	-	245,815	-	0.0%	
Net Total Appropriations	2,964,140	3,325,010	-	-	-	6,289,150	52,252	0.8%	
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

## Revenue Schedule

Hamilton Township Municipal Utilities Authority  
For the Period September 1, 2021 to August 31, 2022

	<b>FY 2022 Proposed Budget</b>						<b>FY 2020 / 2021 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations All Operations	
							Total All Operations	All Operations	All Operations	
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential	2,358,800	2,311,100					\$ 4,669,900	\$ 4,557,800	\$ 112,100	2.5%
Business/Commercial	312,000	494,100					806,100	803,200	2,900	0.4%
Industrial							-	-	-	#DIV/0!
Intergovernmental		282,700					282,700	285,500	(2,800)	-1.0%
Other	72,700	57,500					130,200	130,200	-	0.0%
<b>Total Service Charges</b>	<b>2,743,500</b>	<b>3,145,400</b>	-	-	-	-	<b>5,888,900</b>	<b>5,776,700</b>	<b>112,200</b>	<b>1.9%</b>
<i>Connection Fees</i>										
Residential	12,700	17,500					30,200	30,350	(150)	-0.5%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>	<b>12,700</b>	<b>17,500</b>	-	-	-	-	<b>30,200</b>	<b>30,350</b>	<b>(150)</b>	<b>-0.5%</b>
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>	<b>-</b>	<b>-</b>	-	-	-	-	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>										
Collection of Delinquent Fees	96,900	93,100					190,000	205,000	(15,000)	-7.3%
Service Contract w Weymouth Township	23,000						23,000	24,800	(1,800)	-7.3%
Application / Bulk Water Fees	5,000						5,000	5,000	-	0.0%
Service Inspection Fees	500						500	500	-	0.0%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>125,400</b>	<b>93,100</b>	-	-	-	-	<b>218,500</b>	<b>235,300</b>	<b>(16,800)</b>	<b>-7.1%</b>
<b>Total Operating Revenues</b>	<b>2,881,600</b>	<b>3,256,000</b>	-	-	-	-	<b>6,137,600</b>	<b>6,042,350</b>	<b>95,250</b>	<b>1.6%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
SJTA Contract		60,450					60,450	60,750	(300)	-0.5%
Rental Income - Wireless	69,100						69,100	67,300	1,800	2.7%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>69,100</b>	<b>60,450</b>	-	-	-	-	<b>129,550</b>	<b>128,050</b>	<b>1,500</b>	<b>1.2%</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned	5,940	1,060					7,000	34,998	(27,998)	-80.0%
Penalties	7,500	7,500					15,000	31,500	(16,500)	-52.4%
Other							-	-	-	#DIV/0!
<b>Total Interest</b>	<b>13,440</b>	<b>8,560</b>	-	-	-	-	<b>22,000</b>	<b>66,498</b>	<b>(44,498)</b>	<b>-66.9%</b>
<b>Total Non-Operating Revenues</b>	<b>82,540</b>	<b>69,010</b>	-	-	-	-	<b>151,550</b>	<b>194,548</b>	<b>(42,998)</b>	<b>-22.1%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 2,964,140</b>	<b>\$ 3,325,010</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,289,150</b>	<b>\$ 6,236,898</b>	<b>\$ 52,252</b>	<b>0.8%</b>







**“Water is Life”**

**HAMILTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**6024 KEN SCULL AVENUE  
MAYS LANDING, NEW JERSEY 08330**

**SCHEDULE OF FEES**

**RATE HEARING August 12, 2020**

**EFFECTIVE: September 1, 2020**

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I. SEWER

A. ALLOCATION FEES FOR RESIDENTIAL/COMMERCIAL INDUSTRIAL

1. The Hamilton Township MUA allocates sewerage capacity based on a flow of 300 gallons per day (gpd), which is referred to as a Domestic Consumer Unit or DCU.
2. The minimum allocation is one (1) (DCU).
3. The Allocation Fee for one DCU is \$3,536.00.
4. *The Allocation Fee for a deed restricted affordable housing unit built by a public housing or non-profit organization is \$1,768.00.*
5. *The Allocation Fee for a restricted moderate or low income housing unit is \$1,768.00.*
6. **Does not include installation**
7. All service installations from street main to curb line are charged the actual installation cost.
8. Flows of industrial or commercial accounts exceeding 25% of their assigned allocation for more than six (6) consecutive months shall be required to purchase additional DCUs.
9. Schedule of DCU for Sewerage Service according to the New Jersey Register:

<u>TYPE OF ESTABLISHMENT</u>	<u>MEASUREMENT UNIT</u>	<u>GALLONS PER DAY</u>
<u>Residential Dwellings</u>		
Single Family	Per Dwelling	300
Duplex units, Townhouses	1 Bedroom	150
Condominiums, Apartments	2 Bedrooms	225
	3 or more Bedrooms	300
<u>Transit Dwelling Units</u>		
Hotels	Bedroom	75
Lodging Houses & Tourist Homes	Bedroom	60
Motels & Tourist Cabins	Bedroom	60
Boarding Houses	Boarder	50
<u>Camps</u>		
Campground/RV/Tent	Site	100
Parked mobile trailer	Site	200
Children's camps	Bed	50
Labor camps	Bed	40
Day camps - No meals	Person	15
<u>Restaurants</u>		
Average restaurant	Seat	35
Bar/Cocktail lounges	Seat	20
Fast food restaurant	Seat	15
24-hour service restaurant	Seat	50
Curb Service/Drive-In	Car Space	50
<u>Clubs</u>		
Residential	Member	75
Non-residential	Member	35
Racquet Club	Per court/per hour	80
Bathhouse with shower	Person	25
Bathhouse without shower	Person	10
<u>Institutions (including staff)</u>		
Hospitals	Bed	175

Other institutions	Bed	125
<u>Schools (including staff)</u>		
No showers or cafeteria	Student	10
With cafeteria	Student	15
With cafeteria & showers	Student	20
With cafeteria, showers & labs	Student	25
Boarding	Student	75
<u>Automobile Service Stations</u>		
Filling Stations	Per filling station	125
Service bays	Per bay	50
Mini-market	Per Square Foot	0.1
<u>Miscellaneous</u>		
Office Buildings (gross area)	Per Square Foot	0.1
Stores/shopping centers	Per Square Foot	0.1
Factories/warehouses	Employee	25
Factories/warehouses w/ showers	Employee	40
Laundromats	Per machine	580
Bowling alleys	Alley	200
Picnic parks (restrooms only)	Person	10
Picnic parks with showers	Person	15
Fairgrounds (average attendance)	Person	5
Assembly Halls	Seat	3
Airports (passenger use)	Passenger	3
Churches (worship area only)	Seat	3
Theater (indoor)	Seat	3
Dinner theater	Seat	20
Catering/Banquet Hall	Person	20
Sports stadium	Seat	3
Visitor Center	Visitor	5

NOTE: The Authority reserves the right to determine the gallons of flow per day associated with any project

## B. SERVICE CHARGES

1. Residential Rate: \$25.25/month per each Service Unit.
2. Industrial and Commercial Rate: \$25.50/month per each Service Unit.
  - a. Upon a review of the proposed project, an additional charge for the handling and treatment of industrial strength waste may be applied, including any surcharge imposed by the Atlantic County Utilities Authority.
3. Industrial and Commercial: A monthly sewer surcharge shall be applied to each account for flow exceeding 9,000 gallons per month per Service Unit. The surcharge shall be calculated and billed at a rate of \$3.54 per 1,000 gallons.

## II. SCHEDULE OF WATER FEES

### A. Allocation Fees

1. Residential



- a. Basic Allocation Fee or DCU per each living unit: \$ 2,543.00
  - b. Basic Allocation Fee or DCU per each living unit of a deed restricted affordable housing unit built by a public housing or non-profit organization: \$1,271.50
  - c. The Allocation Fee for a restricted moderate or low income housing unit is \$1,271.50.
  - d. **Does not include installation**
  - e. Service installations installed by the HTMUA are charged the actual installation cost for labor and materials to install the lateral from the street main to the curb line.
2. Commercial and Industrial
- a. The Hamilton Township MUA allocates water capacity based on a flow of 300 gallons per day (gpd), which is referred to as a Domestic Consumer Unit or DCU.
  - b. The minimum allocation is one (1) (DCU).
  - c. One water allocation is required for each sewer DCU allocated.
  - d. The basic allocation fee is \$2,543.00 per DCU.
  - e. **Does not include installation**
- B. Residential Water Service Charges
- 1. The minimum service charge for each dwelling unit is \$10.75 per month and includes 2,000 gallons of use (\$129.00 annually).
  - 2. Overage (Excess Usage) Charge
    - a. Over 2,000 gallons but less than 10,001 gallons per month is billed at:  
\$3.75 per 1,000 gallons for 2,001 to 10,000 gallons
    - b. Over 10,000 gallons but less than 15,001 gallons per months is billed at:  
\$4.25 per 1,000 gallons for 10,001 to 15,000 gallons
    - c. Over 15,000 gallons but less than 20,001 gallons per month is billed at:  
\$4.50 per 1,000 gallons for 15,001 to 20,000 gallons
    - d. Over 20,000 gallons per month is billed at:  
\$4.75 per 1,000 gallons for 20,000 gallons and up
- C. Commercial/Industrial Water Service Charges
- 1. The minimum service charge for each DCU is \$10.75 per month and includes 2,000 gallons of use (\$129.00 annually).
  - 2. Overage (Excess Usage) Charge
    - a. Excess over 2,000 gallons per month is billed at \$3.75 per 1,000 gallons
- D. Bulk Water Usage/Construction Water Usage/Usage from a Fire Hydrant
- 1. Applicant must seek written permission to draw water from the Authority's system.
  - 2. Applicant must estimate proposed water usage for a three-month period.
  - 3. Charges are applicable according to the Bulk Water Rate Schedule.
  - 4. Where estimates are unavailable, a minimum of \$30.00 per three-month period will apply.
  - 5. Residents seeking to fill swimming pools must seek permission from the Authority who will designate the time, method and hydrant location to be used. A labor charge of \$50.00 will cover hydrant turn-on, monitoring, and turn-off by an HTMUA employee. The water consumption will follow the Bulk Water Rate schedule.
  - 6. Bulk Water Rate Schedule
    - a. Application Fee: \$ 50.00
    - b. Usage (gallons) : \$ 5.25 per 1,000 gallons
- E. Fire Protection Service
- 1. Public Fire Standby Service
    - a. For each fire hydrant is \$0.00 per annum



- b. There shall be no charge for water used for firefighting purposes from a public fire hydrant.
- 2. Residential Fire Standby Service
  - a. For each fire hydrant within a master metered system is \$0.00 per annum
  - b. For each fire hydrant not on a master metered system is \$0.00 per annum
- 3. Commercial Fire Standby Service
  - a. For each Fire Hydrant \$172.80 per annum
  - Two-inch (2") Fire Line \$127.46 per annum
  - Four-inch (4") Fire Line \$573.59 per annum
  - Six-inch (6") Fire Line \$860.26 per annum
  - Eight-inch (8") Fire Line \$1,147.16 per annum
  - Ten-inch (10") Fire Line \$1,434.07 per annum
- 4. Fire Service Allocation Fee
  - a. Two-inch (2") \$ 2,543.00
  - Four-inch (4") \$ 5,086.00
  - Six-inch (6") \$ 7,629.00
  - Eight-inch (8") \$ 10,172.00
  - Ten-inch (10") \$ 12,715.00
  - b. Fire Service Allocation Fees do not include the cost of installation.

### III. DEVELOPMENTAL APPLICATION PROCESS

#### A. Project Review Fees

- 1. Individual Water/Sewer Service
  - a. An application fee of \$25.00 shall be paid upon filing.
  - b. No additional fees are required unless an investigation is warranted. If so, a minimum escrow deposit of \$300.00 is to be posted for the review. If the application is for water or sewer service only, then the minimum review fee is \$150.00.
  - c. Each payment shall be made via separate checks.
- 2. Preliminary/Conceptual Water/Sewer Service
  - a. An application fee of \$25.00 shall be paid upon filing.
  - b. A \$500.00 minimum escrow deposit shall be posted.
  - c. Each payment shall be made via separate checks.
- 3. Comprehensive Water & Sewer Service
  - a. An application fee of \$50.00 shall be paid upon filing.
  - b. An escrow deposit equal to 1½% of the construction estimate, with a minimum of \$500.00, shall be posted.
  - c. Each payment shall be made via separate checks.
- 4. Commercial/Industrial Water & Sewer Service
  - a. An application fee of \$50.00 shall be paid upon filing.
  - b. An escrow deposit equal to 1½% of the construction estimate, with a minimum of \$500.00, shall be posted.
  - c. Each payment shall be made via separate checks.
  - d. Water Model Fee: Dependent upon size of project. Fee shall be determined on a case-by-case basis.
- 5. Change of Use Water/Sewer Service - Commercial/Industrial
  - a. An application fee of \$50.00 shall be paid upon filing.
  - b. An escrow deposit equal to 1½% of the construction estimate, if applicable, with a



rate paid to the HTMUA employee(s).

9. Sewer Main Cleaning Service Charges

- a. For dump truck, sewer combination machine and two HTMUA employees - \$300.00 per hour during regular business hours
- b. For dump truck, sewer combination machine and two HTMUA employees - \$450.00 per hour outside of the regular business hours
- c. These charges will be applied to any restaurant discharging grease in the HTMUA's sewer system.

C. Publications

1. Authority Rules and Regulations - \$25.00 plus postage
2. Copy Charge - 5¢ per page

D. Billing

1. The Authority will use one bill for water & sewer services.
2. All Water & Sewer Billing is done on a monthly basis.





**“Water is Life”**

**HAMILTON TOWNSHIP  
MUNICIPAL UTILITIES AUTHORITY**

**6024 KEN SCULL AVENUE  
MAYS LANDING, NEW JERSEY 08330**

**PROPOSED SCHEDULE OF FEES**

**RATE HEARING August 11, 2021**

**EFFECTIVE: September 1, 2021**

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I. SEWER

A. ALLOCATION FEES FOR RESIDENTIAL/COMMERCIAL INDUSTRIAL

1. The Hamilton Township MUA allocates sewerage capacity based on a flow of 300 gallons per day (gpd), which is referred to as a Domestic Consumer Unit or DCU.
2. The minimum allocation is one (1) (DCU).
3. The Allocation Fee for one DCU is \$3,495.00.
4. *The Allocation Fee for a deed restricted affordable housing unit built by a public housing or non-profit organization is \$1,747.50.*
5. *The Allocation Fee for a restricted moderate or low income housing unit is \$1,747.50.*
6. **Does not include installation**
7. All service installations from street main to curb line are charged the actual installation cost.
8. Flows of industrial or commercial accounts exceeding 25% of their assigned allocation for more than six (6) consecutive months shall be required to purchase additional DCUs.
9. Schedule of DCU for Sewerage Service according to the New Jersey Register:

<u>TYPE OF ESTABLISHMENT</u>	<u>MEASUREMENT UNIT</u>	<u>GALLONS PER DAY</u>
<u>Residential Dwellings</u>		
Single Family	Per Dwelling	300
Duplex units, Townhouses	1 Bedroom	150
Condominiums, Apartments	2 Bedrooms	225
	3 or more Bedrooms	300
<u>Transit Dwelling Units</u>		
Hotels	Bedroom	75
Lodging Houses & Tourist Homes	Bedroom	60
Motels & Tourist Cabins	Bedroom	60
Boarding Houses	Boarder	50
<u>Camps</u>		
Campground/RV/Tent	Site	100
Parked mobile trailer	Site	200
Children's camps	Bed	50
Labor camps	Bed	40
Day camps - No meals	Person	15
<u>Restaurants</u>		
Average restaurant	Seat	35
Bar/Cocktail lounges	Seat	20
Fast food restaurant	Seat	15
24-hour service restaurant	Seat	50
Curb Service/Drive-In	Car Space	50
<u>Clubs</u>		
Residential	Member	75
Non-residential	Member	35
Racquet Club	Per court/per hour	80
Bathroom with shower	Person	25
Bathroom without shower	Person	10
<u>Institutions (including staff)</u>		
Hospitals	Bed	175



Other institutions	Bed	125
<u>Schools (including staff)</u>		
No showers or cafeteria	Student	10
With cafeteria	Student	15
With cafeteria & showers	Student	20
With cafeteria, showers & labs	Student	25
Boarding	Student	75
<u>Automobile Service Stations</u>		
Filling Stations	Per filling station	125
Service bays	Per bay	50
Mini-market	Per Square Foot	0.1
<u>Miscellaneous</u>		
Office Buildings (gross area)	Per Square Foot	0.1
Stores/shopping centers	Per Square Foot	0.1
Factories/warehouses	Employee	25
Factories/warehouses w/ showers	Employee	40
Laundromats	Per machine	580
Bowling alleys	Alley	200
Picnic parks (restrooms only)	Person	10
Picnic parks with showers	Person	15
Fairgrounds (average attendance)	Person	5
Assembly Halls	Seat	3
Airports (passenger use)	Passenger	3
Churches (worship area only)	Seat	3
Theater (indoor)	Seat	3
Dinner theater	Seat	20
Catering/Banquet Hall	Person	20
Sports stadium	Seat	3
Visitor Center	Visitor	5

NOTE: The Authority reserves the right to determine the gallons of flow per day associated with any project

**B. SERVICE CHARGES**

1. Residential Rate: \$25.00/month per each Service Unit.
2. Industrial and Commercial Rate: \$25.25/month per each Service Unit.
  - a. Upon a review of the proposed project, an additional charge for the handling and treatment of industrial strength waste may be applied, including any surcharge imposed by the Atlantic County Utilities Authority.
3. Industrial and Commercial: A monthly sewer surcharge shall be applied to each account for flow exceeding 9,000 gallons per month per Service Unit. The surcharge shall be calculated and billed at a rate of \$3.54 per 1,000 gallons.

**II. SCHEDULE OF WATER FEES**

**A. Allocation Fees**

**1. Residential**

- a. Basic Allocation Fee or DCU per each living unit: \$ 2,537.00

- b. Basic Allocation Fee or DCU per each living unit of a deed restricted affordable housing unit built by a public housing or non-profit organization: \$1,268.50
  - c. The Allocation Fee for a restricted moderate or low income housing unit is \$1,268.50.
  - d. **Does not include installation**
  - e. Service installations installed by the HTMUA are charged the actual installation cost for labor and materials to install the lateral from the street main to the curb line.
2. Commercial and Industrial
- a. The Hamilton Township MUA allocates water capacity based on a flow of 300 gallons per day (gpd), which is referred to as a Domestic Consumer Unit or DCU.
  - b. The minimum allocation is one (1) (DCU).
  - c. One water allocation is required for each sewer DCU allocated.
  - d. The basic allocation fee is \$2,537.00 per DCU.
  - e. **Does not include installation**
- B. Residential Water Service Charges
- 1. The minimum service charge for each dwelling unit is \$11.00 per month and includes 2,000 gallons of use (\$132.00 annually).
  - 2. Overage (Excess Usage) Charge
    - a. Over 2,000 gallons but less than 10,001 gallons per month is billed at:  
\$3.75 per 1,000 gallons for 2,001 to 10,000 gallons
    - b. Over 10,000 gallons but less than 15,001 gallons per months is billed at:  
\$4.25 per 1,000 gallons for 10,001 to 15,000 gallons
    - c. Over 15,000 gallons but less than 20,001 gallons per month is billed at:  
\$4.50 per 1,000 gallons for 15,001 to 20,000 gallons
    - d. Over 20,000 gallons per month is billed at:  
\$4.75 per 1,000 gallons for 20,000 gallons and up
- C. Commercial/Industrial Water Service Charges
- 1. The minimum service charge for each DCU is \$11.00 per month and includes 2,000 gallons of use (\$132.00 annually).
  - 2. Overage (Excess Usage) Charge
    - a. Excess over 2,000 gallons per month is billed at \$3.75 per 1,000 gallons
- D. Bulk Water Usage/Construction Water Usage/Usage from a Fire Hydrant
- 1. Applicant must seek written permission to draw water from the Authority's system.
  - 2. Applicant must estimate proposed water usage for a three-month period.
  - 3. Charges are applicable according to the Bulk Water Rate Schedule.
  - 4. Where estimates are unavailable, a minimum of \$30.00 per three-month period will apply.
  - 5. Residents seeking to fill swimming pools must seek permission from the Authority who will designate the time, method and hydrant location to be used. A labor charge of \$50.00 will cover hydrant turn-on, monitoring, and turn-off by an HTMUA employee. The water consumption will follow the Bulk Water Rate schedule.
  - 6. Bulk Water Rate Schedule
    - a. Application Fee: \$ 50.00
    - b. Usage (gallons): \$ 5.25 per 1,000 gallons
- E. Fire Protection Service
- 1. Public Fire Standby Service
    - a. For each fire hydrant is \$0.00 per annum
    - b. There shall be no charge for water used for firefighting purposes from a public fire hydrant.



2. Residential Fire Standby Service
  - a. For each fire hydrant within a master metered system is \$0.00 per annum
  - b. For each fire hydrant not on a master metered system is \$0.00 per annum
3. Commercial Fire Standby Service

a. For each Fire Hydrant	\$172.80 per annum
Two-inch (2") Fire Line	\$127.46 per annum
Four-inch (4") Fire Line	\$573.59 per annum
Six-inch (6") Fire Line	\$860.26 per annum
Eight-inch (8") Fire Line	\$1,147.16 per annum
Ten-inch (10") Fire Line	\$1,434.07 per annum
4. Fire Service Allocation Fee

a. Two-inch (2")	\$ 2,537.00
Four-inch (4")	\$ 5,074.00
Six-inch (6")	\$ 7,611.00
Eight-inch (8")	\$ 10,148.00
Ten-inch (10")	\$ 12,685.00

  - b. Fire Service Allocation Fees do not include the cost of installation.

### III. DEVELOPMENTAL APPLICATION PROCESS

#### A. Project Review Fees

1. Individual Water/Sewer Service
  - a. An application fee of \$25.00 shall be paid upon filing.
  - b. No additional fees are required unless an investigation is warranted. If so, a minimum escrow deposit of \$300.00 is to be posted for the review. If the application is for water or sewer service only, then the minimum review fee is \$150.00.
  - c. Each payment shall be made via separate checks.
2. Preliminary/Conceptual Water/Sewer Service
  - a. An application fee of \$25.00 shall be paid upon filing.
  - b. A \$500.00 minimum escrow deposit shall be posted.
  - c. Each payment shall be made via separate checks.
3. Comprehensive Water & Sewer Service
  - a. An application fee of \$50.00 shall be paid upon filing.
  - b. An escrow deposit equal to 1½% of the construction estimate, with a minimum of \$500.00, shall be posted.
  - c. Each payment shall be made via separate checks.
4. Commercial/Industrial Water & Sewer Service
  - a. An application fee of \$50.00 shall be paid upon filing.
  - b. An escrow deposit equal to 1½% of the construction estimate, with a minimum of \$500.00, shall be posted.
  - c. Each payment shall be made via separate checks.
  - d. Water Model Fee: Dependent upon size of project. Fee shall be determined on a case-by-case basis.
5. Change of Use Water/Sewer Service - Commercial/Industrial
  - a. An application fee of \$50.00 shall be paid upon filing.
  - b. An escrow deposit equal to 1½% of the construction estimate, if applicable, with a minimum of \$500.00 shall be posted.



- c. Each payment shall be via separate checks.
- B. Professional Service Fees - Legal
  - a. Application review and issuance of any review memorandum/correspondence - \$135.00 per hour
  - b. Preparation of initial Resolution of Approval - \$135.00 per hour.
  - c. Preparation of any development Agreements or Easements as required, subsequent project reviews and related memorandums/correspondence - \$135.00/hour.
  - d. Recording charges if applicable
- C. Water Meters and Water Meter Pits
  - 1. Prevailing price as per invoice
- D. Project Inspection Fee
  - 1. 5.0% of the total water and sewer construction costs.
- E. Notes
  - 1. All escrow fees are to be posted in advance. The fees posted represent estimates to cover anticipated review and inspection services. In the event the fees posted are not sufficient to cover the review and inspection services in total, then the applicant shall submit additional funds before receiving final approval or certification of work completed. Any unexpended funds will be returned to the applicant upon conclusion of the project.

IV. MISCELLANEOUS CHARGES

- A. Administrative
  - 1. Return of check \$20.00
  - 2. Return of bad check posted on a terminated account \$20.00
  - 3. Unscheduled Water Meter reading request \$15.00
  - 4. Administrative fee for Accounts on Turn-Off List \$25.00
  - 5. Meter test at customer's request; Cost of test, plus shipping cost (If the meter is faulty, cost of the meter test will be borne by the Authority)
  - 6. Meter tampering will result in a \$50.00 penalty plus time, materials and estimated water charges.
  - 7. New Service Inspection: 1<sup>st</sup> Inspection \$ 0.00
    - 2<sup>nd</sup> Inspection \$ 25.00
    - 3<sup>rd</sup> Inspection \$ 50.00
    - 4<sup>th</sup> and Subsequent Inspections \$100.00
  - 8. Failure to request New Service Inspection prior to settlement \$100.00 Fine
- B. Operational - HTMUA Contractor Charges
  - 1. Repairman \$ 50.00 per hour per person
  - 2. Equipment Operator \$ 68.00 per hour
  - 3. Backhoe \$ 75.00 per hour
  - 4. Dump Truck/2-Yard \$ 30.00 per hour
  - 5. Dump Truck/Over 2-Yard \$ 60.00 per hour
  - 6. Compressor and Tools \$ 25.00 per hour
  - 7. Electric Sewer Rodding \$ 25.00 per hour
    - a. This is to clear a stoppage on the homeowner's side of a lateral. Homeowner must be present and must sign a Hold Harmless form.
  - 8. Non-emergency call-outs will be charged to the customer at the established overtime/call-out rate paid to the HTMUA employee(s).
  - 9. Sewer Main Cleaning Service Charges

- a. For dump truck, sewer combination machine and two HTMUA employees - \$300.00 per hour during regular business hours
  - b. For dump truck, sewer combination machine and two HTMUA employees - \$450.00 per hour outside of the regular business hours
  - c. These charges will be applied to any restaurant discharging grease in the HTMUA's sewer system.
- C. Publications
1. Authority Rules and Regulations - \$25.00 plus postage
  2. Copy Charge - 5¢ per page
- D. Billing
1. The Authority will use one bill for water & sewer services.
  2. All Water & Sewer Billing is done on a monthly basis.

# Appropriations Schedule

Hamilton Township Municipal Utilities Authority  
For the Period September 1, 2021 to August 31, 2022

	<b>FY 2022 Proposed Budget</b>						<b>Total All</b>	<b>FY 2020 / 2021</b>	<b>\$ Increase</b>	<b>% Increase</b>
	Water	Sewer	N/A	N/A	N/A	N/A	Operations	Adopted Budget	Proposed vs. Adopted	Proposed vs. Adopted
							Total All	Operations	All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 141,300	\$ 106,600					\$ 247,900	\$ 244,300	\$ 3,600	1.5%
Fringe Benefits	139,000	104,900					243,900	228,400	15,500	6.8%
Total Administration - Personnel	280,300	211,500	-	-	-	-	491,800	472,700	19,100	4.0%
<i>Administration - Other (List)</i>										
See Attached Detailed List of Expenses	144,300	109,500					253,800	234,500	19,300	8.2%
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	144,300	109,500	-	-	-	-	253,800	234,500	19,300	8.2%
Total Administration	424,600	321,000	-	-	-	-	745,600	707,200	38,400	5.4%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	500,800	377,800					878,600	832,200	46,400	5.6%
Fringe Benefits	165,700	125,000					290,700	308,800	(18,100)	-5.9%
Total COPS - Personnel	666,500	502,800	-	-	-	-	1,169,300	1,141,000	28,300	2.5%
<i>Cost of Providing Services - Other (List)</i>										
See Attached Detailed List of Expenses	1,027,770	1,792,030					2,819,800	2,765,060	54,740	2.0%
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	1,027,770	1,792,030	-	-	-	-	2,819,800	2,765,060	54,740	2.0%
Total Cost of Providing Services	1,694,270	2,294,830	-	-	-	-	3,989,100	3,906,060	83,040	2.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	181,751	126,644	-	-	-	-	308,395	303,051	5,344	1.8%
Total Operating Appropriations	2,300,621	2,742,474	-	-	-	-	5,043,095	4,916,311	126,784	2.6%
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt	22,187	21,816	-	-	-	-	44,003	47,597	(3,594)	-7.6%
Operations & Maintenance Reserve							-	1,027,175	(1,027,175)	-100.0%
Renewal & Replacement Reserve	529,744	426,493					956,237	245,815	710,422	289.0%
Municipality/County Appropriation	111,588	134,227					245,815	245,815	-	0.0%
Other Reserves	111,588	134,227					245,815	-	245,815	#DIV/0!
Total Non-Operating Appropriations	775,107	716,763	-	-	-	-	1,491,870	1,566,402	(74,532)	-4.8%
<b>TOTAL APPROPRIATIONS</b>	<b>3,075,728</b>	<b>3,459,237</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,534,965</b>	<b>6,482,713</b>	<b>52,252</b>	<b>0.8%</b>
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>3,075,728</b>	<b>3,459,237</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,534,965</b>	<b>6,482,713</b>	<b>52,252</b>	<b>0.8%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation	111,588	134,227	-	-	-	-	245,815	245,815	-	0.0%
Other							-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	111,588	134,227	-	-	-	-	245,815	245,815	-	0.0%
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 2,964,140</b>	<b>\$ 3,325,010</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,289,150</b>	<b>\$ 6,236,898</b>	<b>\$ 52,252</b>	<b>0.8%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 115,031.05 \$ 137,123.70 \$ - \$ - \$ - \$ - \$ 252,154.75





# Prior Year Adopted Appropriations Schedule

## Hamilton Township Municipal Utilities Authority

### FY 2020 / 2021 Adopted Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 139,300	\$ 105,000					\$ 244,300
Fringe Benefits	130,100	98,300					228,400
Total Administration - Personnel	269,400	203,300	-	-	-	-	472,700
<i>Administration - Other (List)</i>							
See Attached Detailed List of Expenses	133,200	101,300					234,500
Miscellaneous Administration*							-
Total Administration - Other	133,200	101,300	-	-	-	-	234,500
Total Administration	402,600	304,600	-	-	-	-	707,200
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	474,400	357,800					832,200
Fringe Benefits	176,100	132,700					308,800
Total COPS - Personnel	650,500	490,500	-	-	-	-	1,141,000
<i>Cost of Providing Services - Other (List)</i>							
See Attached Detailed List of Expenses	997,246	1,767,814					2,765,060
Miscellaneous COPS*							-
Total COPS - Other	997,246	1,767,814	-	-	-	-	2,765,060
Total Cost of Providing Services	1,647,746	2,258,314	-	-	-	-	3,906,060
Total Principal Payments on Debt Service in Lieu of Depreciation	181,407	121,644	-	-	-	-	303,051
Total Operating Appropriations	2,231,753	2,684,558	-	-	-	-	4,916,311
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	24,031	23,566	-	-	-	-	47,597
Operations & Maintenance Reserve	540,984	486,191					1,027,175
Renewal & Replacement Reserve	111,588	134,227					245,815
Municipality/County Appropriation	111,588	134,227					245,815
Other Reserves							-
Total Non-Operating Appropriations	788,191	778,211	-	-	-	-	1,566,402
<b>TOTAL APPROPRIATIONS</b>	3,019,944	3,462,769	-	-	-	-	6,482,713
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	3,019,944	3,462,769	-	-	-	-	6,482,713
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	111,588	134,227	-	-	-	-	245,815
Other							-
Total Unrestricted Net Position Utilized	111,588	134,227	-	-	-	-	245,815
<b>TOTAL NET APPROPRIATIONS</b>	\$ 2,908,356	\$ 3,328,542	\$ -	\$ -	\$ -	\$ -	\$ 6,236,898

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 111,587.65    \$ 134,227.90    \$ -    \$ -    \$ -    \$ -    \$ 245,815.55



# Debt Service Schedule - Principal

## Hamilton Township Municipal Utilities Authority

If Authority has no debt X this box

		<i>Fiscal Year Ending in</i>							
		Proposed	2023	2024	2025	2026	2027	Thereafter	Total Principal Outstanding
Adopted Budget Year 2020 / 2021	Budget Year 2022								
<i>Water</i>									
NJEIT Loan - Revised	\$ 48,327	\$ 48,671	\$ 49,053	\$ 49,473	\$ 49,926	\$ 50,413	\$ 50,932	\$ 198,583	\$ 497,051
NJEIT Loan	133,080	133,080	138,080	138,080	138,080	143,080	143,080	841,770	1,675,251
<b>Total Principal</b>	<b>181,407</b>	<b>181,751</b>	<b>187,133</b>	<b>187,553</b>	<b>188,006</b>	<b>193,493</b>	<b>194,012</b>	<b>1,040,353</b>	<b>2,172,302</b>
<i>Sewer</i>									
NJEIT Loan	42,791	42,791	42,791	47,791	47,791	47,791	47,791	206,164	482,909
NJEIT Loan	46,343	46,343	46,343	51,343	51,343	51,343	51,343	308,059	601,118
NJEIT Loan	32,510	37,510	37,510	37,510	37,510	37,510	37,510	272,570	497,631
<b>Total Principal</b>	<b>121,644</b>	<b>126,644</b>	<b>126,644</b>	<b>131,644</b>	<b>136,644</b>	<b>136,644</b>	<b>136,644</b>	<b>786,794</b>	<b>1,581,658</b>
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>Total Principal</b>									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
<b>Total Principal</b>									
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Type in Issue Name									
<b>Total Principal</b>									
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	<b>\$ 303,051</b>	<b>\$ 308,395</b>	<b>\$ 313,777</b>	<b>\$ 319,197</b>	<b>\$ 324,650</b>	<b>\$ 330,138</b>	<b>\$ 330,656</b>	<b>\$ 1,827,147</b>	<b>\$ 3,753,959</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
Aaa	AAA	AAA
2/17/1998	2/17/1998	



## Debt Service Schedule - Interest

Hamilton Township Municipal Utilities Authority

If Authority has no debt X this box

	Fiscal Year Ending in							Total Interest Payments Outstanding	
	Adopted Budget Year 2020 / 2021	Proposed Budget Year 2022	2023	2024	2025	2026	2027		Thereafter
<i>Water</i>									
NJEIT Loan - Revised	\$ 6,112	\$ 5,768	\$ 5,386	\$ 4,967	\$ 4,513	\$ 4,025	\$ 3,508	\$ 7,202	\$ 35,369
NJEIT Loan	17,919	16,419	14,919	13,169	11,419	10,369	9,169	28,856	104,320
<b>Total Interest Payments</b>	<b>24,031</b>	<b>22,187</b>	<b>20,305</b>	<b>18,136</b>	<b>15,932</b>	<b>14,394</b>	<b>12,677</b>	<b>36,058</b>	<b>139,689</b>
<i>Sewer</i>									
NJEIT Loan	11,110	10,110	9,110	8,110	6,860	5,610	4,360	8,905	53,065
NJEIT Loan	6,106	5,606	5,106	4,606	4,106	3,656	3,206	9,769	36,055
NJEIT Loan	6,350	6,100	5,600	5,100	4,600	4,100	3,600	13,800	42,900
<b>Total Interest Payments</b>	<b>23,566</b>	<b>21,816</b>	<b>19,816</b>	<b>17,816</b>	<b>15,566</b>	<b>13,366</b>	<b>11,166</b>	<b>32,474</b>	<b>132,020</b>
N/A									
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
<b>Total Interest Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
N/A									
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
<b>Total Interest Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
N/A									
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
<b>Total Interest Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
N/A									
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
<b>Total Interest Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>\$ 47,597</b>	<b>\$ 44,003</b>	<b>\$ 40,121</b>	<b>\$ 35,952</b>	<b>\$ 31,498</b>	<b>\$ 27,760</b>	<b>\$ 23,843</b>	<b>\$ 68,532</b>	<b>\$ 271,709</b>

# Net Position Reconciliation

Hamilton Township Municipal Utilities Authority

For the Period September 1, 2021 to August 31, 2022

## FY 2022 Proposed Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 13,828,709	\$ 10,357,603					\$ 24,186,311
Less: Invested in Capital Assets, Net of Related Debt (1)	13,642,124	8,728,403					22,370,527
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	186,585	1,629,200	-	-	-	-	1,815,784
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	1,406,393	1,060,963					2,467,356
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	2,034,367	1,534,698					3,569,065
Plus: Estimated Income (Loss) on Current Year Operations (2)	(169,684)	141,198					(28,486)
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	3,457,661	4,366,059	-	-	-	-	7,823,719
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	1,100,000	-	-	-	-	-	1,100,000
Appropriation to Municipality/County (3)	111,588	134,227	-	-	-	-	245,815
Total Unrestricted Net Position Utilized in Proposed Budget	1,211,588	134,227	-	-	-	-	1,345,815
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
Last issued Audit Report (4)	\$ 2,246,073	\$ 4,231,832	\$ -	\$ -	\$ -	\$ -	\$ 6,477,904

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 115,031    \$ 137,124    \$ -    \$ -    \$ -    \$ -    \$ 252,155

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

**Support For Accrued Pension and Post Employment Benefit Liability**

	Accrued Post		Accrued Unfunded		Post Employment Benefits		Pension Liabilities	
	Employment Liabilities		Pension Liabilities		Water	Sewer	Water	Sewer
Long Term Liabilities Payable from Unrestricted	1,938,036.00		2,078,792.00		1,104,680.52	833,355.48	1,184,911.44	893,880.56
Deferred Inflows	1,829,689.00		1,224,121.00		1,042,922.73	786,766.27	697,748.97	526,372.03
Deferred Outflows	(198,660.00)		(835,557.00)		(113,236.20)	(85,423.80)	(476,267.49)	(359,289.51)
	<b>3,569,065.00</b>		<b>2,467,356.00</b>		<b>2,034,367.05</b>	<b>1,534,697.95</b>	<b>1,406,392.92</b>	<b>1,060,963.08</b>



COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS  
 BY DEPARTMENT FOR THE YEARS ENDED AUGUST 31, 2021

	Water Department	Sewer Department		<u>2021</u>	
Operating Revenues:					
User charges and fees	2,800,700.00	3,172,100.00	-	5,972,800.00	-
Service contract fees	22,900.00	123,830.00	-	146,730.00	-
Other operating revenues	15,710.00	6,032.48	-	21,742.48	-
			-		-
Total Operating Revenues	<u>2,839,310.00</u>	<u>3,301,962.48</u>	-	6,141,272.48	-
Operating Expenses:					
Administration:					
Salaries and wages	140,040.00	105,645.00	-	245,685.00	-
Fringe benefits	134,076.00	101,145.00	-	235,221.00	-
Other	137,308.00	104,375.00	-	241,683.00	-
Cost of Providing Services:					
Salaries and wages	525,342.00	396,310.00	-	921,652.00	-
Fringe benefits	176,390.00	133,183.00	-	309,573.00	-
Other	996,948.00	1,596,898.00	-	2,593,846.00	-
Depreciation	<b>893,431.73</b>	<b>642,245.92</b>	-	1,535,677.65	-
			-		-
Total Operating Expenses	<u>3,003,535.73</u>	<u>3,079,801.92</u>	-	6,083,337.65	-
Operating Income (Loss)	<u>(164,225.73)</u>	<u>222,160.56</u>	-	<u>57,934.83</u>	(0.00)
Non-Operating Revenues (Expenses):					
Interest income	3,066.71	2,313.49	-	5,380.20	-
Connection fees	35,572.00	49,500.00	-	85,072.00	-
Principal forgiveness - NJEIT		-	-	-	-
Gain (loss) on disposal of assets	-	-	-	-	-
Deferred Amount on refunding	-	-	-	-	-
Amortization of bond issue costs			-	-	-
Payments to Hamilton Township	(90,790.00)	(109,210.00)	-	(200,000.00)	-
Interest expense	(24,031.00)	(23,566.00)	-	(47,597.00)	-
Collective Pension Expense	-	-	-	-	-
Other	70,723.52		-	70,723.52	-
			-		-
Total Non-Operating Revenues (Expenses)	<u>(5,458.77)</u>	<u>(80,962.51)</u>	-	<u>(86,421.28)</u>	-
Net Income (Loss)	(169,684.50)	141,198.05	-	(28,486.45)	-

2021 (2021-2022)

Hamilton Township Municipal Utilities Authority  
(Name)

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## Hamilton Township Municipal Utilities Authority

FISCAL YEAR: FROM: 09/01/2021 TO: 08/31/2022


**enter X to the left if this paragraph is applicable**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Hamilton Township Municipal Utilities Authority, on the 9th day of June, 2021.

**OR**

**enter X to the left if this paragraph is applicable**

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):  
 \_\_\_\_\_  
 \_\_\_\_\_

Officer's Signature:			
Name:	Francis A. Tomasello		
Title:	Secretary		
Address:	6024 Ken Scull Avenue, Mays Landing NJ 08330		
Phone Number:	609 625-1872	Fax Number:	609 625-0855
E-mail address	ftomasello@htmua.com		



# 2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

## Hamilton Township Municipal Utilities Authority

FISCAL YEAR: FROM: 09/01/2021 TO: 08/31/2022

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?  
*The municipality was presented with a copy of the HTMUA's proposed Capital Budget/ Program. The Authority Executive Director presents the program to Township Committee annually. Projects that may impact the Township's Road Program are coordinated with the Township.*
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?  
*Capital projects are developed from the HTMUA's Master Capital Plan. The HTMUA's design consultants evaluate a project's lifecycle costs during the design phase of the project. The HTMUA appears before the local Planning Board prior to bidding larger projects.*
3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?  
*Yes, the HTMUA's Master Capital Plan projects out 10-years. The HTMUA continues to refine its Geographic Information System and has developed a computerized Asset Management program (NexGen Asset Management Program). More detailed information is expected to be available from the Asset Management Program in the coming years as more data from condition assessments is loaded into the program.*
4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)  
*The Authority intends to pursue low interest loans or grants available through the New Jersey Infrastructure Bank. Rate increases to fund future debt service may be necessary depending on whether the monies received from the I-Bank are in the form of low interest loans or grants.*
5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan. *None*
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan. *None*

*Add additional sheets if necessary.*

# Proposed Capital Budget

**Hamilton Township Municipal Utilities Authority**  
 For the Period September 1, 2021 to August 31, 2022

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
See Attached	\$ 1,453,000	\$ 1,100,000	\$ 353,000			
	-					
	-					
Total	1,453,000	1,100,000	353,000	-	-	-
<i>Sewer</i>						
See Attached	172,000		\$ 172,000			
	-					
	-					
Total	172,000	-	172,000	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 1,625,000</b>	<b>\$ 1,100,000</b>	<b>\$ 525,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.





# 5 Year Capital Improvement Plan

## Hamilton Township Municipal Utilities Authority

For the Period September 1, 2021 to August 31, 2022

*Fiscal Year Beginning in*

	Estimated Total	Current Budget					
	Cost	Year 2022	2023	2024	2025	2026	2027
<i>Water</i>							
See Attached	\$ 4,806,540	\$ 1,453,000	\$ 185,000	\$ 805,260	\$ 787,760	\$ 787,760	\$ 787,760
\$0	-	-					
\$0	-	-					
\$0	-	-					
Total	4,806,540	1,453,000	185,000	805,260	787,760	787,760	787,760
<i>Sewer</i>							
See Attached	1,089,500	172,000	\$ 394,000	\$ 144,000	\$ 126,500	\$ 126,500	\$ 126,500
\$0	-	-					
\$0	-	-					
\$0	-	-					
Total	1,089,500	172,000	394,000	144,000	126,500	126,500	126,500
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 5,896,040</b>	<b>\$ 1,625,000</b>	<b>\$ 579,000</b>	<b>\$ 949,260</b>	<b>\$ 914,260</b>	<b>\$ 914,260</b>	<b>\$ 914,260</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

# HAMILTON TOWNSHIP MUA 5 YEAR'S CAPITAL BUDGETS

Budget Years	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total Estimated Cost
<b>Capital Expenditures</b>							
Water Projects	\$60,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$560,000
Sewer Projects	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000
Water Main Replacement Due to Lead Services			\$670,260	\$670,260	\$670,260	\$670,260	\$2,681,040
Third Street Water Main & Lead Service Abatement							\$0
Well 8 Building & Mechanical & Generator Upgrade	\$1,100,000						\$1,100,000
Generator Replacement Well 9		\$50,000					\$50,000
Masonic Pump Station Land Purchase	\$25,000						\$25,000
Well #9 Additional Land Purchase	\$65,000						\$65,000
Generator Replacement Masonic Pump Station		\$75,000					\$75,000
Well 6 & 8 Well Inspection							\$0
Well #6 VFD							\$0
Well #5 Electrical Upgrade & Generator	\$150,000						\$150,000
Mill St Bridge Replacement - Water Main							\$0
Mill St Bridge Replacement - Sewer Main							\$0
Farragut Avenue Sewer Main Lining		\$175,000					\$175,000
Muffin Monster (Pump Stations)	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$54,000
Admin / Operations Facility Maintenance							\$0
Well Instrumentation Replacement Upgrade (CL11 pH)	\$40,000						\$40,000
Hess Station Conversion to Submersible Pump							\$0
Vehicles / Equipment	\$76,000	\$70,000	\$70,000	\$35,000	\$35,000	\$35,000	\$321,000
	<b>\$1,625,000</b>	<b>\$579,000</b>	<b>\$949,260</b>	<b>\$914,260</b>	<b>\$914,260</b>	<b>\$914,260</b>	<b>\$5,896,040</b>
Sewer	\$172,000	\$394,000	\$144,000	\$126,500	\$126,500	\$126,500	\$1,089,500
Water	\$1,453,000	\$185,000	\$805,260	\$787,760	\$787,760	\$787,760	\$4,806,540

# 5 Year Capital Improvement Plan Funding Sources

## Hamilton Township Municipal Utilities Authority

For the Period September 1, 2021 to August 31, 2022

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorizatio n	Capital Grants	Other Sources
<i>Water</i>						
See Attached	\$ 4,806,540	\$ 1,100,000	\$ 3,706,540			
	\$0 -					
	\$0 -					
	\$0 -					
Total	4,806,540	1,100,000	3,706,540	-	-	-
<i>Sewer</i>						
See Attached	1,089,500		\$ 1,089,500			
	\$0 -					
	\$0 -					
	\$0 -					
Total	1,089,500	-	1,089,500	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 5,896,040</b>	<b>\$ 1,100,000</b>	<b>\$ 4,796,040</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	<b>\$ 5,896,040</b>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.



HAMILTON TOWNSHIP MUA 5 YEAR'S CAPITAL BUDGETS

Capital Expenditures	Budget Years					2026-2027	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026						
Water Projects	\$60,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$560,000				
Sewer Projects	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$600,000				
Water Main Replacement Due to Lead Services			\$670,260	\$670,260	\$670,260	\$670,260	\$2,681,040				
Third Street Water Main & Lead Service Abatement											
Well 8 Building & Mechanical & Generator Upgrade	\$1,100,000						\$1,100,000				
Generator Replacement Well 9		\$50,000					\$50,000				
Masonic Pump Station Land Purchase	\$25,000						\$25,000				
Well #9 Additional Land Purchase	\$65,000						\$65,000				
Generator Replacement Masonic Pump Station		\$75,000					\$75,000				
Well 6 & 8 Well Inspection							\$0				
Well #6 VFD							\$0				
Well #5 Electrical Upgrade & Generator	\$150,000						\$150,000				
Mill St Bridge Replacement - Water Main							\$0				
Mill St Bridge Replacement - Sewer Main							\$0				
Farragut Avenue Sewer Main Lining		\$175,000					\$175,000				
Muffin Monster (Pump Stations)	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$54,000				
Admin / Operations Facility Maintenance	\$40,000						\$40,000				
Well Instrumentation Replacement Upgrade (CLJl pH)							\$0				
Hess Station Conversion to Submersible Pump	\$76,000	\$70,000	\$70,000	\$35,000	\$35,000	\$35,000	\$321,000				
Vehicles / Equipment	\$1,625,000	\$579,000	\$949,260	\$914,260	\$914,260	\$914,260	\$4,796,040				
Sewer	\$172,000	\$394,000	\$144,000	\$126,500	\$126,500	\$126,500	\$1,089,500				
Water	\$1,453,000	\$185,000	\$805,260	\$787,760	\$787,760	\$787,760	\$3,706,540				
<b>Total Appropriation to Renewal &amp; Replacement</b>	\$956,225	\$917,433	\$935,084	\$961,034	\$984,540	\$984,540	\$5,738,856				
Sewer Appropriation to Renewal & Replacement	\$426,493	\$357,230	\$336,389	\$313,704	\$295,016	\$295,016	\$2,023,848				
Water Appropriation to Renewal & Replacement	\$529,732	\$560,203	\$598,695	\$647,330	\$689,524	\$689,524	\$3,715,008				
	\$0	\$0	\$0	\$0	\$0	\$0	\$0				