

HAMILTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
Regular Meeting – November 9, 2011

10. APPROVALS: MEETING MINUTES

A. Regular Session – October 12, 2011

***** It was moved by Mr. Mangels and seconded by Mr. Sacchinelli to approve the Regular Session Minutes for October 12, 2011.**

SAID MOTION ADOPTED WITH FIVE MEMBERS VOTING “AYE”; NO “NAY”

B. Executive Session – October 12, 2011

***** It was moved by Mrs. Dix and seconded by Mr. Mangels to approve the Executive Session Minutes for October 12, 2011.**

SAID MOTION ADOPTED WITH FIVE MEMBERS VOTING “AYE”; NO “NAY”

11. REPORTS

A. Administrative

- 1. MEL-JIF Elected Officials Training:** Classes will be held at the NJ League of Municipalities Convention in Atlantic City during the week of November 14, 2011. The HTMUA receives a \$250.00 premium reduction for each Board Member attending.

B. Operations

- 1. Eastern Tank Update:** The Executive Director advised that the Eastern Tower interior is being painted and the system is operating under local pressure control. Operations staff made improvements to the system to allow it to run at a higher level of pressure than the spring shutdown. Once the painting is completed there will be a two-week curing period. The Tower is expected to be back in service by mid-December.

C. Solicitor: Moved to Executive Session

D. Engineer:

- 1. (ARH) Well #9 Valve and Valve Actuator Replacement Project:** This painting required under this project is on hold pending the completion of the Eastern Tower painting project.
- 2. (ARH) Route 50 Sewer Rehabilitation Engineering Proposal:** ARH submitted a proposal dated November 2, 2011 for engineering services to rehabilitate portions of the sewer main in Route 50 between Weymouth Township border and Mill Street. The Executive Director recommended its approval.

***** It was moved by Mrs. Dix and seconded by Mr. Mangels to approve ARH’s November 2, 2011 proposal for Engineering Services to rehabilitate portions of the sewer main in Route 50 at a cost not to exceed \$18,350.00.**

ROLL CALL VOTE: Mrs. Dix – Aye; Mr. Mangels - Aye; Mr. Sacchinelli – Aye; Mr. DeFeo – Aye; Mr. Mattle – Aye
SAID MOTION APPROVED 5-0-0

3. (ARH) Harding Highway Sewer Main Replacement Project Update:

- a. Resolution Authorizing the Advertisement and Receipt of Bids for Harding Highway Sewer Main Project:**

***** It was moved by Mr. Sacchinelli and seconded by Mrs. Dix to authorize the advertisement of bids for the Harding Highway Project.**

ROLL CALL VOTE: Mrs. Dix – Aye; Mr. Mangels - Aye; Mr. Sacchinelli – Aye; Mr. DeFeo – Aye; Mr. Mattle – Aye
SAID MOTION APPROVED 5-0-0

4. (ARH) Well 11 Test Well Update:

- a. Resolution Authorizing the Advertisement and Receipt of Bids for Well #11 Test Well:**

***** It was moved by Mrs. Dix and seconded by Mr. Sacchinelli to authorize the advertisement of bids for the Well #11 Test Well.**

ROLL CALL VOTE: Mrs. Dix – Aye; Mr. Mangels - Aye; Mr. Sacchinelli – Aye; Mr. DeFeo – Aye; Mr. Mattle – Aye
SAID MOTION APPROVED 5-0-0

5. (ARH) High Pressure Zone Service from Well 10 Project Update:

- b. Resolution Authorizing the Advertisement and Receipt of Bids for the Well #10 High-Low Pressure Distribution Improvements:**

***** It was moved by Mrs. Dix and seconded by Mr. Sacchinelli to authorize the advertisement of bids for the Well #10 High – Low Pressure Distribution Improvement Project.**

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ROLL CALL VOTE: Mrs. Dix – Aye; Mr. Mangels - Aye; Mr. Sacchinelli – Aye; Mr. DeFeo – Aye;
Mr. Mattle – Aye **SAID MOTION APPROVED 5-0-0**

6. (ARH) Well 8 Inspection / Rehab: The draft report is complete and will be provided to the Executive Director shortly with the formal report available by the December meeting.

E. Committee Reports

1. **Construction Committee:** None.

2. **Operations Committee:** None.

3. **Finance Committee**

a. **Payment Report – In Person – 837; Credit Cards – 224**

b. **Approval of Bills and Payroll:**

1. **FY 2011-2012**

*** *It was moved by Mrs. Dix and seconded by Mr. Mangels to authorize payments from the FY 2011-2012 Fiscal Year Operating Fund in the amount of \$498,882.25.*

ROLL CALL VOTE: Mrs. Dix – Aye; Mr. Mangels - Aye; Mr. Sacchinelli – Aye; Mr. DeFeo – Aye;
Mr. Mattle – Aye **SAID MOTION APPROVED 5-0-0**

2. **General Fund**

*** *It was moved by Mrs. Dix and seconded by Mr. Sacchinelli to authorize payments from the General Fund in the amount of \$45,877.77.*

ROLL CALL VOTE: Mrs. Dix – Aye; Mr. Mangels - Aye; Mr. Sacchinelli – Aye; Mr. DeFeo – Aye;
Mr. Mattle – Aye **SAID MOTION APPROVED 5-0-0**

3. **Developer's Escrow:**

*** *It was moved by Mrs. Dix and seconded by Mr. DeFeo to authorize payments from Developer's Escrow account in the amount of \$1,265.00.*

ROLL CALL VOTE: Mrs. Dix – Aye; Mr. Mangels - Aye; Mr. Sacchinelli – Aye; Mr. DeFeo – Aye;
Mr. Mattle – Aye **SAID MOTION APPROVED 5-0-0**

c. **Disposal of Assets:**

*** *It was moved by Mrs. Dix and seconded by Mr. Mangels to authorize the disposal of HTMUA 2007 Ford F250 Operations Vehicle VIN FDNF20527EA01798.*

ROLL CALL VOTE: Mrs. Dix – Aye; Mr. Mangels - Aye; Mr. Sacchinelli – Aye; Mr. DeFeo – Aye;
Mr. Mattle – Aye **SAID MOTION APPROVED 5-0-0**

d. **Authorizing Billing and Balance Adjustments**

*** *It was moved by Mrs. Dix and seconded by Mr. Sacchinelli to authorize the Billing and Balance Adjustments for the month of October 2011.*

ROLL CALL VOTE: Mrs. Dix – Aye; Mr. Mangels - Aye; Mr. Sacchinelli – Aye; Mr. DeFeo – Aye;
Mr. Mattle – Aye **SAID MOTION APPROVED 5-0-0**

1. **Hamilton Point/Misty Pines Landscape Irrigation Accounts:** Executive Session.

4. **Personnel/Administration Committee:** None.

5. **Policy Committee:** None.

6. **Conservation Committee:** None.

7. **Safety Committee:** The next meeting is scheduled for December 7, 2011 at 8:30 AM.

12. **PUBLIC COMMENTS:** None.

13. **OLD BUSINESS:** The Employee Appreciation Luncheon will be held on Friday, December 16, 2011 at the Sugar Hill Inn.

14. **NEW BUSINESS:** None.

15. REVIEW OF PRIOR RESOLUTIONS

A. **October 2011 Resolutions**

16. CONFIRM EXECUTIVE SESSION: 8:34 PM

*** *It was moved by Mr. Mangels and seconded by Mr. Sacchinelli to authorize an Executive Session to discuss personnel issues (Union Negotiations) and potential litigation (billing dispute/adjustment). Mrs. Dix stated that she protested going into Executive Session for the potential billing adjustment and requested that the minutes reflect her objection.*

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The rest of the meeting was not recorded. The Board returned to the regular meeting at 9:15 PM.

17. ADJOURNMENT (9:15 PM)

***** It was moved by Mrs. Dix and seconded by Mr. DeFeo to adjourn the meeting at 9:15 PM.**

SAID MOTION ADOPTED WITH FIVE MEMBERS VOTING “AYE”; NO “NAY”

Respectfully submitted,

Susan Boyce
HTMUA Recording Secretary

Nancy Camey
Deputy Executive Director