

HAMILTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

6024 KEN SCULL AVENUE

MAYS LANDING, NJ 08330

REORGANIZATION/REGULAR MEETING – FEBRUARY 9, 2011 - 7:30 PM

**** A G E N D A *****

1. Meeting Called to Order by Presiding Officer
2. Flag Salute
3. Open Public Meeting Statement
4. Roll Call
5. Oaths of Office -
6. REORGANIZATION
 - A. Nomination of Chairman
Resolution Appointing Chairman
 - B. Nomination of Vice-Chairman
Resolution Appointing Vice-Chairman
 - C. Nomination of Treasurer
Resolution Appointing Treasurer
 - D. Nomination of Secretary
Resolution Appointing Secretary
 - E. Nomination of Assistant Secretary
Resolution Appointing Assistant Secretary
 - F. Nomination of Recording Secretary
Resolution Appointing Recording Secretary
 - G. Resolution Designation Salaries of the Regular and
Alternate Authority Members
 - H. Resolution Designating the Solicitor for HTMUA
 - I. Resolution Designating the Labor Solicitor for HTMUA
 - J. Resolution Designating the Alternate Solicitor for HTMUA
 - K. Resolution Designating the Engineer for HTMUA
 - L. Resolution Designating Alternate Engineer for HTMUA
 - M. Resolution Designating Electrical Engineer
 - N. Resolution Designating Hydraulic Modeling Consultant
 - O. Resolution Designating Instrumentation/SCADA Consultant
 - P. Resolution Designating the Auditor for HTMUA
 - Q. Resolution Designating Bond Counsel for HTMUA
 - R. Resolution Designating the Laboratory Testing Service for HTMUA
 - S. Resolution Designating Regular Meetings – 2011/2012
 - T. Resolution Designating Established Holidays - 2011/2012
 - U. Resolution Designating Official Publications of the HTMUA
 - V. Resolution Designating Depository of Funds
 - W. Resolution Designating Official Signatures on the Depository Accounts
 - X. Resolution Authorizing Treasurer, Executive Director and/or Business Manager to
Send Payroll Funding Transfer Requests
 - X. Resolution Authorizing Signatories and Authorized Officers in Accordance with Bond
Issues of the HTMUA

- Y. Resolution Appointing Public Agency Compliance Officer
- Z. Resolution Renewing Cash Management Policy
- AA. Chairman's Committee Appointments
- BB. Comments from Members
- CC. Statement from the Chairman

7. ADDITION/DELETION OF LATE AGENDA ITEMS

8. ANNOUNCEMENTS/ SPECIAL PRESENTATIONS/ PUBLIC PARTICIPATION

9. FORMAL ACTION ITEMS

10. CONSENT AGENDA ITEMS

11. PERSONNEL

- A. Robert Diefendorf (Executive Session)
- B. Operations Manager Position (Executive Session)

12. APPROVALS: MEETING MINUTES & BILLS

- A. Regular Session – January 12, 2010
- B. Executive Session – January 12, 2010
- C. Special Meeting – January 24, 2010
- D. Special Meeting Executive Session – January 24, 2011

13. REPORTS

- A. Administrative
- B. Solicitor

- 1. HTMUA-Township of Hamilton Inter-Local Agreements (Executive Session)

C. Engineer

- 1. (ARH) Harding Highway Sewer Main Replacement Project
 - a. NJEIT Funding Application Update/Resolution
- 2. (ARH) High Pressure Zone Service from Well 10 Project
 - a. NJEIT Funding Application Update/Resolution
- 3. (ARH) Well 9 Filter Valves & Actuator Replacement & Booster PS High Service to Medium Service Conversion Project Bid Results
 - a. Resolution Awarding a Construction Contract to TKT Construction Co.
- 4. (ARH) Large Meter Replacement Project Bid Results
 - a. Resolution Awarding a Construction Contract to B & H Construction Co.
- 5. (FE) OPS Facility Upgrade Project
 - a. Change Order No. 1
 - b. Township “As-Built” Survey
- 6. (FE) Wastewater Pump Station Replacement & Upgrade Project
 - a. Change Order No. 1
- 7. (OBG) Electrical Facilities Upgrade Project
 - a. Warrantly Issue with Medium Service Pump Motor
 - b. Warrantly Issue with Emergency Generator/MCC Tie
- 8. (USC) Water Storage Facilities Project Update

D. Committee Reports

- 1. Construction Committee
- 2. Operations Committee
- 3. Finance Committee
 - a. Payment Report – In Person – 937; Credit Cards – 178
 - b. Approval of Bills and Payroll
 - 1. FY 2010-2011 \$551,336.34
 - 2. General Fund \$213,162.12

- 3. Developer Escrow \$205.02
- c. FY 2010-2011 Authorizing Billing and Balance Adjustments
- d. Budget Transfer Resolution
- e. Update to the HTMUA Finance Policy
- 4. Personnel/Administration Committee
- 5. Policy Committee
- 6. Conservation Committee
- 7. Safety Committee
- 12. PUBLIC COMMENTS
- 13. OLD BUSINESS
- 14. NEW BUSINESS
- 15. REVIEW OF PRIOR RESOLUTIONS
 - A. January 2010 Resolutions
- 16. CONFIRM EXECUTIVE SESSION
- 17. ADJOURNMENT